Cinema visit checklist

Version 1.0 - issued 4 November 2026. Keep your completed copy yourself.

Complete HTML version: https://reeltime-cinemas.co.uk/resources/cinema-visit-checklist/

Use this checklist for one chosen performance. Fill in your own copy on paper or in your preferred notes app. Leave an answer marked **not yet confirmed** until you have checked it; a blank space is not a yes.

Venue and performance

Detail	Your record
Cinema name and town	_____
Address and entrance to use	_____
Official programme link	_____
Film or event, including version	_____
Full date and advertised start time	_____
Screen, format and seat or space	_____
Status notice checked and date checked	_____

Match the location as well as the name. Use the current official programme, and distinguish a coming-soon film page from a scheduled performance.

Film and screening checks

[ ] Record the film's age rating: _____

[ ] Record the link to its content advice: _____

[ ] Confirm any admission or age-evidence requirements: _____

[ ] Note the screening label and what it means for this session: _____

[ ] Check running time, any interval and the expected finish: _____

The age-rating guide and screening-type guide explain what to look for. Ask the operator if its advertised start time includes a separate pre-film programme when that affects your plan.

Access and family needs

Check what matters for your visit	Answer, source and date checked
Route into the building and to the booked screen	_____
Seat or wheelchair position and adjacent seats	_____
Toilet route and any essential facilities	_____
Captions, audio description or listening equipment	_____
Companion ticket and assistance on arrival	_____
Child or baby session rules and any practical needs	_____

Use the access-question worksheet for a fuller question bank. Ask about the actual screen and performance, and record who or what confirmed the answer.

Tickets, costs and travel

[ ] Ticket seller and booking confirmation location: _____

[ ] Tickets, fees and any format or seat supplements checked: _____

[ ] Companion or other ticket conditions checked: _____

[ ] Cancellation, exchange or change-of-session terms checked: _____

[ ] Travel route, departure and return arrangements: _____

[ ] Parking or drop-off rules checked with the relevant provider: _____

[ ] Time to allow for entry, equipment collection or assistance: _____

Keep payment details and sensitive documents elsewhere. This sheet only needs enough information to find your booking and travel plan.

Questions still to resolve

Question	Where to check	Answer and checked date
_____	_____	_____
_____	_____	_____
_____	_____	_____

Resolve an essential access or admission question before committing to the trip. For a preference, record whether you are happy to decide without more information.

A fictional example

Example only - not a real booking or venue. A visitor choosing between two unnamed cinemas writes: "Need confirmation that the route to the allocated screen has no steps." They leave the answer as **not yet confirmed**, note that the box office must answer, and choose their ticket only after receiving a clear reply. They do not turn "accessible venue" into a confirmed answer about that screen.

Final check before leaving

[ ] Recheck the official session and any status notice.

[ ] Check changes to travel, entrance, screen or agreed arrangements.

[ ] Take the ticket confirmation and any required card or age evidence.

[ ] Keep the cinema's current contact route and your unanswered questions available.

This is your own planning record. Reeltime does not receive the answers and the worksheet does not reserve seats or certify facilities. Return to all cinema planning resources for the access planner and venue comparison.

Sources and further guidance

BBFC: Parent's guide to age ratings - checked 4 November 2026.
https://www.bbfc.co.uk/parents-guide-age-ratings

RNID: Going to the cinema or theatre with hearing loss - checked 4 November 2026.
https://rnid.org.uk/information-and-support/technology-and-products/going-to-the-cinema/

CEA Card: Eligibility - checked 4 November 2026. https://www.ceacard.co.uk/eligibility